**BDCA ‘in the Park’**

**Visitors to Setting Policy**

Visitors to the club will be asked their purpose of visiting and to sign the visitors’ book. They may be required to show ID. They will also be asked to wear a badge to identify to Playworkers and children that they are a visitor to the club.

All visitors will be made aware of the clubs fire procedures, risk assessments and the location of the toilets.

It is BDCA in the Park After School Club’s duty to safeguard the welfare of children therefore, anyone who is not a visitor to the After School club or is not recognised by the Co-ordinator or Playworkers will be asked to leave the school premises. If they refuse to leave the police will be called.